

Position Description: Summer Intern

Be part of a cutting-edge planning and engineering firm with an internship at Brendle Group. Our interns gain vital work experience through direct involvement and hands-on experience in sustainability services. Our internship program is a structured 3-month experience, designed for undergraduate or graduate students, in the areas of engineering, climate sciences, planning, or other sustainability related fields. Interns will contribute to several service areas including:

- Energy
- Climate
- Water
- Sustainability Planning
- Sustainable Buildings

Position functions may include:

- Data collection, integration, and processing; quality control; technical analysis; assistance with report creation
- Support in feasibility and cost-benefit analyses for a variety of innovative energy, water, waste, and other sustainability solutions
- Support in developing greenhouse gas inventories, forecasts, and plans
- Research on various topics and presentation of results
- Marketing support including content development for social media, production support for collateral, and technical writing and editing

Required Qualifications and Experience:

- Team player with enthusiasm for sustainability topics
- Strong knowledge of PC-based software applications including Microsoft Excel®
- Strong analytical thinking and methodology
- Strong written and verbal communication skills

Preferred Qualifications and Experience (one or more of the following):

- Coursework and/or experience with climate science, greenhouse gas inventories, building energy (including renewables), water use and efficiency, and/or waste management systems
- Experience with databases, data analysis, and data integration
- Experience with social media management, web content management, marketing communications, and/or Adobe Creative Cloud® applications

Key Attributes:

- Adaptable to changes in deadlines and work focus
- Strong focus on customer service
- “Owns” position responsibilities and able to effectively manage time and resources
- Coordinates and communicates with other staff to efficiently utilize available resources and time
- Willing to seek feedback
- Ambitious, creative, and innovative

Fort Collins Headquarters

212 W. Mulberry St.
Fort Collins, CO 80521

Denver Alliance Center

1536 Wynkoop St. Suite 430
Denver, CO 80202

Salt Lake City Hive

307 West 200 South, Suite 5002
Salt Lake City, UT 84101



Specifics about our Internship:

- Expected time commitment:
 - Full time to part-time commitment May/June to Aug/Sept (normal office hours Monday – Friday 8:00 a.m. to 5:00 p.m.)
- Compensation - \$16/hour
- Location
 - Fort Collins, CO or Denver, CO

How to Apply

We're excited to review your application. Please email your cover letter, resume, and three professional references to hr@brendlegroup.com. Please use "2019 Intern" in the subject line. Applications are due no later than 5:00 p.m. (MDT) March 15, 2019. However, we intend to screen candidates' applications as we receive them and will continue to screen applications only until the position is filled.

About Brendle Group

Brendle Group is an engineering and planning firm focused on helping clients solve complex problems while creating lasting impacts for sustainability. We approach significant local and global challenges head on by bringing innovative sustainability solutions to our client's bottom line goals.

Founded in 1996, Brendle Group was a pioneer in the now flourishing field of sustainability. Each project is approached with thought leadership and creativity—thriving at the vital intersections of climate, energy, and water through practical planning, robust engineering and analysis, and actionable implementation.

Brendle Group is a close-knit but strategically growing company. We attract and retain creative, collaborative, and driven individuals who demonstrate thought leadership and innovative problem solving to address sustainability's great challenges. We believe in finding the right person for the right role within our organization to maximize both the applicant's career development goals and the company's impact-driven, people-centered priorities.

For more information about Brendle Group, Inc. please visit: www.brendlegroup.com.
